

OXFORD DIOCESAN GUILD OF CHURCH BELL RINGERS

Education Sub Committee

Terms of Reference

Name

This group will operate under the name of “The ODG Learning and Development Workgroup”

Status

This group is formed from the resident membership of The Oxford Diocesan Guild of Church Bell Ringers (the Guild). It reports regularly on its activities to the Guild General Committee.

Objectives of the Group

1. To help maintain the heritage of ringing via the provision of effective, enjoyable and rewarding education and training at all levels.
2. To build and maintain an effective training network which promotes excellence at all levels of ringing to promote the highest standards of performance.
3. To promote learning and development via effective communication.

Activities & Deliverables

- Maintain an awareness of best practices and the latest developments in all areas of learning and development and communicate these throughout the Guild membership as appropriate.
- To deliver learning and development events to fulfil the above objectives and to meet the needs highlighted by the Guild membership.
- Acquire, produce and disseminate relevant literature and other learning and development materials as required.
- Communicate regularly with the wider Guild membership to understand perceived development requirements to help shape the learning and development deliverables.
- Receive and consider applications for grants for learning and development purposes and award any such grants considered appropriate within the limits of delegated authority.
- Report twice yearly to the Guild General Committee

Delegated Financial Authority

- Individual grants (up to £50) may be awarded if approved by the Group’s membership and approved by the Guild Master or General Treasurer.
- Grant applications of over £50 require approval from the General Committee.

Membership and Structure

- Ex Officio membership shall comprise of the Guild Master, General Treasurer and General Secretary
- Members of the Group will be drawn from the current resident membership of the Guild.
- The Group’s membership shall be reported annually to the Guild General Committee.
- The Group will appoint its own Chairman and Secretary.
- At least two meetings will be held annually and convened by the agreement of its members.
- A quorum will be 50% of the current membership.